

# To The Point Calligraphy

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## *PRODUCTION CALLIGRAPHY*

### ENVELOPES

Outer Envelope	\$5.00 per
Inner Envelope	\$2.50 per
RSVP Envelope	\$3.50 per
Return Address	\$3.50 per

### EXTRAS

Ink Color Matching	\$25.00
Textured/Handmade Paper	\$1.00 per
Escort/Place Cards (paper)	\$1.75 per
Escort/Place Cards (non-paper)	\$2.75 per

## *PRINTER READY CALLIGRAPHY*

Names for Invitation	\$100.00
Invitation Elements (3)	\$75.00
Return Address	\$100.00
Monogram Design	\$150.00

\*Includes vectorization  
provided as .pdf

\*Includes one proof revision

## *COMMISSIONED PIECES*

- \*Email exact quote for pricing \*\*\*
- \*Framing not included

## *ON-SITE CALLIGRAPHY*

Calligraphy	\$500/4hr
Engraving	\$700/4hr

## *CERTIFICATE CALLIGRAPHY*

Fill in the Blanks	\$10 per
*\$100 minimum	

## *SIGNAGE*

Base Basic Design Fee (i.e., welcome, table top sign)	\$50 + \$1/word
Base Elaborate Design Fee (i.e., seating chart)	\$150 + \$1/name

## *INVITATIONS*

Semi-custom (4-piece)	\$4 per set
Semi-custom (6-piece)	\$6 per set
Base Custom Invitation Design Fee	\$1,000.00
*Includes three proof revisions	

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## *PAYMENT SCHEDULE*

Deposit: 50% non-refundable deposit  
Balance: Due before delivery  
Rush Fee within two weeks of deadline: +50%  
Rush Fee within one week of deadline: +100%

## *LICENSING*

I remain the sole owner of all artistic rights.  
Commissioned art is for personal use only.  
Commercial use is available.

## *HANDWRITTEN WORK*

Unlike computer-generated text, there is natural variation in letter form. These variations result in every piece of writing being a unique work of art. Please review my work to ensure you like my artistic style and abilities. I will create your project to the same quality of work as the samples on my website.

## *PHOTOGRAPHY*

Emailed copies of professional photography taken of my work are always appreciated. You are encouraged to share images on social media with credit provided. Please tag @tothepointcalligraphy on Instagram.

## *QUANTITY CHANGES*

If the quantity of guests/product decreases after payment of the deposit, the original agreed-upon term remains in effect.

## *TEXT SUBMISSION*

The provided text will be written exactly as submitted. Name/address lists may be provided as an Excel spreadsheet. Please note that if text is not submitted by requested date, it is likely to delay the order deadline

## *ADDITIONAL BLANKS*

For projects such as envelopes and place cards, please provide a minimum of 20% additional blank product with a minimum of 10 count. Please understand that error is inevitable in hand-produced work.

## *CALLIGRAPHED MAIL*

With any handwritten address, the automated postal scanners may have trouble reading the envelope. Any address that cannot be read by machine is routinely hand-inspected and mailed by the postal employee.